



Fierté Multi Academy Trust

Governance Allowance

2018-2019

Payment of Governors' Allowance Policy

Policy Reviewed November 2018

Policy Owner Signature Vicki Blundell

Policy adopted by the Trust Board on

Chair of Govs/Committee Signature Mrs V Blundell

Policy Review Date: November 2017

Introduction

This policy statement has been developed in accordance with the Education (Governors' Allowances) Regulations 2003. These regulations give Trust Boards and Governing Bodies the discretion to pay allowable expenses from the school's annual budget allocation to trustees and governors for certain expenses which they incur in carrying out their duties. Violet Way Trust believes that paying trustees and governors' expenses, in specific categories as set out below, is important in ensuring equality of opportunity to serve as trustees and governors for all members of the community and so is an appropriate use of school funds. The specific items allowable reflect this objective.

From 1 September 2007, all trustees and governors of Violet Way Trust will be entitled to claim the actual costs that they incur as follows:

1. Trustees and governors will be able to claim expenses, providing these are incurred in carrying out their duties as a trustee or governor of the Trust, and are agreed by the C.E.O. that they are justified before any reimbursable costs are incurred.
2. Trustees and Governors will be able to claim for the following, on a case-by-case basis and with the prior approval of the Trust Board:
 - Childcare or babysitting expenses (excluding payments to a current/former spouse or partner);

- Cost of care arrangements for an elderly or dependent relative (excluding payments to a current/former spouse or partner);
- The extra costs they incur in performing their duties either because they have special needs or because English is not their first language;
- The cost of travel relating only to travel to meetings/training courses at a rate of 45p per mile which does not exceed the specified rates for school personnel;
- Travel and subsistence costs, payable at the current rates specified by the Secretary of State for the Environment, Transport and the Regions, associated with attending national meetings or training events, unless these costs can be claimed from the LA or any other source;
- Telephone charges, photocopying, stationery, postage etc;
- Any other justifiable expenses.

The Board members at Fierte Multi Academy Trust acknowledge that:

- Trustees and governors may not be paid an attendance allowance;
- Trustees and governors may not be reimbursed for loss of earnings.

Trustees or governors wishing to make claims under these arrangements, once prior approval has been sought, should complete a claims form (obtainable from the Trust Business Manager), attaching receipts where possible, and return it to the Trust within two weeks of the date when the expenses were incurred, when they will be submitted for approval by the C.E.O. and to be presented to the Finance Committee for final approval.

Claims will be subject to independent audit.