

Inclusion Policy

Violet Way Nursery is committed to making our facilities accessible to all children where it is within our power to do so.

Where children are identified as having specific needs or requirements we will endeavour to meet these needs. This includes assisting children with delayed toilet training or who need support using the facilities. If a child is wet or soiled, provision is in place to assist the child to change into dry clothing, subject to parental permission. Parents may be called to change a child who is heavily soiled.

We are committed to working in partnership with parents and other agencies to gain knowledge and understanding of specific conditions, special needs or disabilities to ensure us to provide access to the child/children with specific needs.

The Nursery has within its organisation a Link Inclusion Co-ordinator who will designate tasks to identified Key Workers, these staff members will be responsible for specific child/children and maintaining records of these children ensure we meet their needs to the best of our ability. The Key Workers will attend training to increase general knowledge of children with specific needs. They will liaise with specialists to increase knowledge and understanding of specific conditions where possible to ensure the well-being of children within our care.

All parents/carers of children with specific needs will be asked to complete a registration form as in our admissions policy. The child/children will be permitted to attend on a first come first served basis as long as staffing levels are appropriate and the needs of the child and other children attending can be met.

All parents of children with specific needs will be asked to complete a statement of specific needs allowing us to gain knowledge and information relevant to their child. This will ensure us to meet the child's needs to the best of our ability. All information will be discussed with parents/carers and reviewed regularly whilst the child is in our care. This will enable us to target training needs for our staff.

All information held will be kept securely in locked cupboard in the strictest confidence as in the confidentiality policy.